

Township of South Hackensack
Bergen County, New Jersey
September 5, 2013 7:30 P.M.
Worksession Meeting
MINUTES

Frank Cagas, Mayor.....Present
Gary C. Brugger.....Present
Walter Eckel, Jr.....Present
William Regan.....Present
Vincent Stefano.....Present

Donna L. Gambutti, Municipal Clerk
David V. Nasta, Esq., Municipal Attorney

Call of Meeting to Order

Mayor Cagas called the Regular Meeting to order at 7:30 p.m. The Clerk advised that this is a special meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the municipal building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Mayor Cagas led the flag salute. The Municipal Clerk called the roll. All members are present.

Closed Session

Brugger motioned; Eckel seconded to go into Closed Session with regards to Tax Appeals at this time since the CFO and Auditor were attending the meeting. All present were in favor.

At 8:05 p.m. Eckel motioned; Brugger seconded to close the closed session and reopen the regular meeting. All present were in favor.

Correspondence

Larry Paladino, September 3, 2013- Part-time Summer Workers- Commendations/Request

Eckel commented that the summer help did a great job this summer and if we could help them out in any way that the Township Committee should consider them down the road for future hiring. Eckel motioned; Brugger seconded to accept the letter and place it on file. All present were in favor.

Francesco A. Maceri, August 23, 2013- Forklift Permit/License

Brugger motioned; Eckel seconded to accept this letter and place it on file. All present were in favor.

Lt. Steven Furbacher, August 29, 2013- Retirement Notice

Brugger motioned; Eckel seconded to accept his letter with regret. All present were in favor.

Dana E. Roberts, August 21, 2013- Letter of Resignation- Shade Tree Commission

Eckel motioned; Regan seconded to accept her letter with regret. All present were in favor.

Fred Hum, August 21, 2013- Letter of Resignation- Zoning Board

Brugger motioned; Eckel seconded to accept his letter with regret. All present were in favor.

Little Ferry/ South Hackensack Soccer League- August 29, 2013- Opening Ceremony invitation to Township Committee members

Brugger motioned; Eckel seconded to accept this letter and place it on file. All present were in favor.

Boswell Engineering, August 26, 2013- LSRP Services- 77 Franklin Street

Brugger motioned; Eckel seconded to accept this letter and move it to New Business. All present were in favor.

Boswell Engineering to Mr. H. James Riley, August 28, 2013- Plan Review, 19 Ise Street

Eckel motioned; Regan seconded to accept this letter and place it on file. All present were in favor.

Boswell Engineering, August 16, 2013- 2013 Bergen County Barrier Free Curb Installations

Brugger motioned; Regan seconded to accept this letter and move it to New Business. All present were in favor.

Giorgio Angelo Sortino, August 30, 2013- Letter of interest for future Superintendent of Public Works Position

Stefano motioned; Brugger seconded to accept this letter and place it on file. All present were in favor.

Chief Michael D. Frew, September 3, 2013- Lt. Steven Furbacher terminal leave and retirement notice

Brugger motioned; Eckel seconded to accept this letter and place it on file. All present were in favor.

Chief Michael D. Frew, September 3, 2013- Request for Police Officers

Brugger motioned; Eckel seconded to accept this letter and place it file. All present were in favor.

Chief Michael D. Frew, September 3, 2013- Request for part-time dispatcher

Brugger motioned; Cagas seconded to accept this letter and place it on file. All present were in favor.

Old Business

Dyer Avenue Fence – The fence has been installed and is completed with no cost to the town.

Township Facebook PageSet launch date – date set for September 13, 2013

CDBG funds possible projects for 2014 – Walter suggested to have the engineer provide a cost estimate to repair the pump station in Garfield Park and use that for the application. Applications will be due sometime in October.

Proposed Right of way use agreement with Sunesys, LLC telecommunications service provider-update from Township Attorney – Nasta reported that he spoke with a representative from Sunesys for access to our poles in the area of Empire Blvd. Lease will be reviewed by David to complete for next Thursday.

LFSH 11-12 softball Sectional champion award presentation for September 12, 2013- confirm with recreation commissioner – Regan reported that the trophies are in and will be present to the girls at the next regular meeting. The Clerk requested the names.

NJDOT FY 2014 State Aid Program – we were turned down for the Wesley Street project in 2011 and 2012. If we reapply for 2013 and get the grant, then the engineer can get the \$1000 application fee. This will be further discussed at next week's meeting after the Committee takes a ride down Wesley and report back.

Greensky Industries contract renewal – Nasta reported that the contract is up at month end. They want to raise the floor price on paper and co-mingle material. Revenue is approx. \$10,000 The Committee has the option to renew or look for other vendors. The Committee asked for Larry or Joe M. to get other quotes.

Business Sponsored Planters- European Stone Art – Frank reported that business owners in town would like to purchase the ceramic planters - cost is around \$150. The towns would place the order, deliver them and fill with dirt. Further discussion on planting and watering.

New Business

Application for curb-cut for 1 Veprek Lane with police report

Brugger motioned; Eckel seconded to approve the curb cut at 1 Veprek Lane. All present were in favor. Police report indicates that there would be no loss of parking spaces if approved.

Hiring of Police Chief- Discussion of possible procedures and policies

Nasta reported that this is an ongoing process with 4 candidates and to further discuss in closed session. He has reached out to the Police Chief Association and they made a proposal. The Chief and Deputy Chief will be retiring in the next month. All candidates have been given a rice notice.

Authorize Township Attorney to refer theft of public funds to South Hackensack Police Department(Unearned Payroll Funds- Valdo Panzera)

Regan motioned; Brugger seconded to authorize the appropriate authorities to enforce the collection of this money. All present were in favor.

77 Franklin Street

Dept. of Environmental Protection is looking for a close out letter on the soil testing of the removal of the underground storage tanks. The tank removal company that the town used is now out of business. This case remains open until we reach the satisfaction to DEP. All files are being searched in DPW, Clerks Office, Building and Boswell Engineering. The tanks were removed in 1998.

Boswell Engineering Barrier Curb Free Installation

Brugger reported that this project is joint agreement with the County. The work will be done along SaddleRiver Ave and Huyler Street –County Roads. Brugger motioned; Regan seconded to authorize Boswell Engineering to draw up the agreements to move forward with the County.

Resolution

- Closed Executive Session Resolution

Committee Reports

Bill Regan – 8th grade car wash Sept. 21 at Town Hall, LFSH Girls Softball will attend next week to receive trophies

Walter Eckel – reported on the incident of the tree across the street from his house on Phillips Avenue, he has concerns with large old trees during storms. Joe Marrella reported on his inspection of that tree. Property owner wanted to get the permit to remove but did not want to pay escrow for replanting. He also questioned the donation of the benches at the park with Dolly. Walter said he would get together with Lonnie Bedell to further discuss Senior Housing.

Gary Brugger – HMMC meeting will be Monday at 7 p.m.

Vincent Stefano – Field Day is September 28, he met with the new school superintendent Greg Maceri, this is Greg's first year, concerns with ESL and math and test scores. Expansion of the

school utilization with extra events. He informed Dolly that the Library would be open to the Seniors, but most books are for school age children. He inquired about the softball field and permits and fees. He would like to put together a park committee for community participation to get some ideas. It was suggested to have the school kids do a survey. With the addition of DPW summer help, there were noticeable improvements. He suggested an analysis of the DPW to see if extra workers are necessary for that department to function. Discussion of shared services and the hiring should be part of next year's budget but the process should start now. The school did agree to have the school as a Comfort Station with a police officer and custodian as part of the plan. Thanked the Fire Dept for the response to the lightning storm. He had concerns with unmarked cars with people posing as police officers – he has safety concerns for our police men. He feels that we need a plan to somehow get revenue for the town. It could start with some kind of plan for Economic Development.

Frank Cagas - Discussion on the concern of the geese at the park and school field – gas leak on the ramp over the Phillips Ave Rt. 80 ramp needs to be repaired, PSEG has been contacted for repair.

Public Comments

Dolly Montenegro – suggested searching the files for DPW UST information, good idea for a sub-committee for any park suggestions, contact real estate developers to such as Klatskin or Sanzari to redefine and redevelop areas of So Hackensack that need an uplift. She said the kids from this town should really be informed on how this town evolved from farm lands with just a few families and how the original school had an outhouse and what it has become today.

Mr. John Zito – complained about the run-off from Maple Grove Cemetery on Moonachie Avenue going on to his property. Gary suggested that the town contact the owners of the cemetery to resolve this matter. They need to keep the water run-off onto their own property.

Larry Paladino – he has an interest in joining the planning/zoning board – he would like to see our town increase with revenue – he feels we missed the boat with the condominiums; he would like to help make a difference for the town

There was much discussion on suggestions for new development in town to increase revenue. Dolly said we need to change the restrictions and be more open to different allowable uses. Dolly expressed her opinion on the shade tree ordinance – some residents just don't have the money to comply with the fees for taking a tree down and paying the escrow.

Lonnie Bedell – discussed the generator at Grove Gardens –Senior Housing complex

Closed Session

At 10:05 p.m. Bruggger motioned; Regan seconded to close the regular portion of the meeting and go into closed session. All present were in agreement.

Adjournment

At 11:50 p.m. Bruggger motioned; Eckel seconded to re-open the meeting. Eckel seconded; Regan seconded to adjourn the meeting.

Respectfully Submitted
Donna L. Gambutti



Resolution Authorizing Executive Session- September 5, 2013

A Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12.

Whereas, the Township Committee of the Township of South Hackensack is subject to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., and

Whereas, the *Open Public Meetings Act, N.J.S.A. 10:4-12*, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

Whereas, it is necessary for the Township Committee of the Township of South Hackensack to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

____(1) *Matters Required by Law to be Confidential*: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

____(2) *Matters Where the Release of Information Would Impair the Right to Receive Funds*: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

____(3) *Matters Involving Individual Privacy*: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

__XX(4) *Matters Relating to Collective Bargaining Agreements*: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

PBA Negotiations Update

____(5) *Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds*: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

____(6) *Matters Relating to Public Safety and Property*: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

__XX(7) *Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege*: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is require in order for the attorney to exercise his ethical duties as a lawyer.

Evans V. South Hackensack

TAX APPEALS

AEP Industries vs SHT

C&T Enterprises, LLC vs SHT

Hobart Enterprises LLC vs SHT

Dair Management vs SHT-175 Louis Ct/150 Louis Ct/55 Ruta Ct/80 Wesley St/540 Huyler St./550 Huyler St.

Twinks vs SHT-30 Ruta Court/40 Ruta Court

JMN Associates vs SHT-125 Louis Street

Rothman vs SHT- 45 Ruta Court

XX (8) *Matters Relating to the Employment Relationship*: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

Building Department Update

Capt. J. Terraccino

Capt. R. Kaiser

Lt. V. Riotto

Sgt. R. Licamara

Hiring of Police Chief –Procedure Discussion

(9) *Matters relating to the Potential Imposition of a Penalty*: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

Now, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of South Hackensack assembled in public session on this date, that an Executive Session closed to the public shall be held in the South Hackensack Township Municipal Complex, 227 Phillips Avenue, South Hackensack, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

The foregoing resolution was duly adopted by the Township Committee of the Township of South Hackensack at a public meeting held on September 5, 2013.



Township Of South Hackensack Dept. Public Works

Lawrence J. Paladino, Jr. CPWM
Superintendent
77 Franklin Street
South Hackensack, NJ. 07606

Telephone 201-440-3283
Fax 201-641-0393

September 3, 2013


To: Mr. Walter Eckel
D.P.W. Commissioner

From: Lawrence J. Paladino, Jr CPWM
Superintendant

Re: Part Time Summer Workers

Dear Mr. Eckel;

I would like to thank you and the rest of the Township Committee for starting our summer time help program again. Billy Regan and Mike Mc Gouran are two fine young men that work very hard. Billy has left us for sunny Florida to pursue his dream of becoming a pilot. Billy was a well mannered, hard working young man that was a pleasure to supervise. I wish him all the best, and a safe school year. Mike Mc Gouran is still with us until September 6, 2013. Mike is a hard worker that follows direction very well. He picks up job tasks very fast, and I think he will be a great asset to this department. Mike is also a volunteer fireman that has answered fire calls during the day, one being a working garage fire on Phillips Ave. If the Township Committee ever decides to expand the work force at the DPW, I would like you to consider hiring Mike. I think he would a great addition for us and the community. If you have any question please contact me at 201-440-3282.

Respectfully Submitted,

Lawrence J. Paladino, Jr CPWM
Superintendent

Cc/ Frank Cagas
Bill Regan
Gary Brugger
Vincent Stefano
Donna Gambutti

RECEIVED

SEP 3 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

**SOUTH HACKENSACK FIRE PREVENTION BUREAU
227 Phillips Avenue
South Hackensack, NJ 07606**

RECEIVED

August 23, 2013

AUG 23 2013

Donna Gambutti
227 Phillips Avenue
South Hackensack, NJ 07606

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Re: Forklift permit/license

Dear Donna;

Please be advised that Uniform Fire Code 5:70-2.7 does not require the issuing of a fire permit for forklifts.

Respectfully Submitted



Francesco A. Maceri
Fire Official

Steven Furbacher
620 Hoover Avenue
Washington Township, N.J. 07676

Honorable Mayor and Township Committee
South Hackensack Municipal Building
227 Phillips Avenue
South Hackensack, N.J. 07606

August 29, 2013

Re: retirement

Dear Mayor and Township Committee,

RECEIVED


AUG 29 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

cc -
Finance
dept -

I am submitting this letter to inform you that I am retiring as of January 1, 2014. My last day of work will be on September 30, 2013. I will start my terminal leave on October 1, 2013. I request the Township to pay my 95 accumulated sick days upon my retirement as per P.B.A. contract.

Respectfully Submitted,



Lt. Steven Furbacher

DANA E. ROBERTS
513 Moonachie Road
South Hackensack, New Jersey 07606

(201) 880-4745

Facsimile (201) 440-1644

August 19, 2013

South Hackensack Township Committee
227 Phillips Avenue
South Hackensack, New Jersey 07606

RECEIVED

AUG 21 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Re: Shade Tree Appointment

Gentlemen:

It is with regret that I inform you that I must resign from my position with the Shade Tree Commission, effective immediately. It has been a pleasure to have served in this capacity.

Respectfully,


DANA E. ROBERTS

cc: Lydia Heinzelman, Shade Tree
Commission secretary

FRED HUM
513 Moonachie Road
South Hackensack, New Jersey 07606

(201) 880-4745

Facsimile (201) 440-1644

August 19, 2013

South Hackensack Township Committee
227 Phillips Avenue
South Hackensack, New Jersey 07606

RECEIVED

AUG 21 2013

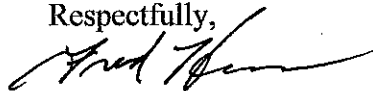
**SOUTH HACKENSACK
MUNICIPAL CLERK**

Re: Zoning Board Appointment

Gentlemen:

It is with regret that I inform you that I must resign from my position with the Zoning Board, effective immediately. It has been a pleasure to have served in this capacity.

Respectfully,



FRED HUM

cc: Lydia Heinzelman, Zoning
Board secretary

Little Ferry South Hackensack Soccer League

August 28, 2013

RECEIVED

Township of South Hackensack
Mayor Frank Cagas
227 Phillips Avenue
South Hackensack, NJ 07606

AUG 29 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Dear Mayor Cagas,

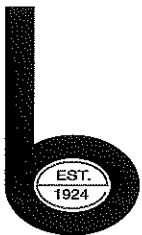
On behalf of the Little Ferry South Hackensack Soccer Association we would like to invite you to our 2013 Fall Soccer opening ceremonies, which will be held on Sunday September 8th we will begin the day with a Continental Breakfast starting at 10:00 a.m. followed by the Opening Ceremony at 11:00 a.m. and the games will begin immediately after.

The soccer committee along with the coaches and parents are excited about the start to another season. Each year the program continues to grow. This year we have over 350 children. This is our biggest turnout yet. We thank you for your support and commitment to the program.

We are always looking for ideas on how to expand our program. We are looking forward to seeing you on September 8th. We assure you that it would be a fun day for all.

Sincerely yours,

The Soccer Committee



BOSWELL McCLAVE ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

VIA FACSIMILE &
REGULAR MAIL

RECEIVED

August 22, 2013

AUG 26 2013

The Honorable Mayor and Township Committee
Township of South Hackensack
227 Phillips Avenue
South Hackensack, New Jersey 07606

**TOWNSHIP OF
SOUTH HACKENSACK**

*E mail - TC
D V N
DPW Supt*

Attention: Ms. Donna L. Gambutti, RMC/CMR

Re: LSRP Services
South Hackensack DPW
77 Franklin Street
Township of South Hackensack
Bergen County, New Jersey
NJDEP Incident #98-11-12-1350-45
Our File No. PR-13-5338

Dear Mayor Cagas and Township Committee:

Boswell McClave Engineering (Boswell) is pleased to provide this proposal for the necessary Licensed Site Remediation Professional (LSRP) environmental engineering services to perform a Site Investigation (SI) at the site's former gasoline and diesel fuel underground storage tanks (UST).

On July 1, 2013 the New Jersey Department of Environmental Protection (NJDEP) Bureau of Case Assignment and Initial Notice (BCAIN) informed the Township stating that the State had no report(s) related to a discharge at above referenced site. The Township was directed to investigate and remediate the discharge related to the former USTs and hire an LSRP to conduct the remediation.

Kindly note that this proposal addresses the investigation of the two (2) former USTs only and does not address any additional USTs or other areas of concern (AOC) that may be present or formerly present at the site.

INTRODUCTION

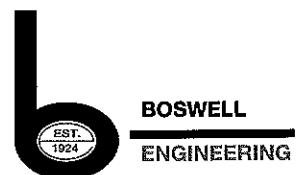
On April 15, 1994, Tank-Tite, Inc. (TankTite) removed one (1) 2,000-gallon leaded gasoline UST and one (1) 550-gallon diesel fuel UST at the site. Upon removal, a discharge was noted at both USTs and the incident was reported to the NJDEP Spill Hotline. Mr. Larry Paladino, DPW Director, does not believe any soil was excavated at that time due to space constraints associated with the property. TankTite is no longer in business and it is our understanding that the Township has no records related to the UST removals. Boswell also contacted APL Laboratories, TankTite's lab that analyzed the post-excavation soil samples, who reported they do not have any records prior to 1998.

PERTINENT REGULATORY INFORMATION

We would like to bring to the Township's attention that in November 2009 the State passed new environmental legislation. Both the Site Remediation Reform Act (SRRRA) and Administrative Requirements for the Remediation of Contaminated Sites (ARRCS) have a widespread effect on investigation and remediation in New Jersey. Beginning May 2012 the Department's traditional case management oversight program no longer exists.

Under the new regulations the Township is considered the Responsible Party (RP) and is now required to retain the services of a Licensed Site Remediation Professional (LSRP) to perform the requisite investigation and remediation. The LSRP essentially becomes the project's Case Manager. Under this new system it is no longer necessary to wait for the NJDEP's review and approval of various workplans and reports. Rather, the project continues progressing without NJDEP involvement until certain milestones are achieved. Upon completion of the investigation and/or remediation the LSRP issues the site a Response Action Outcome (RAO) which replaces the Department's No Further Action (NFA) Letter.

It is important to note that under this new program the RP has an affirmative obligation to investigate and remediate the site. Moreover, the State has established both regulatory and mandatory timeframes to complete certain activities. It is imperative that as the RP you understand your responsibilities and we would be pleased to discuss them with you prior to proceeding.



Lastly, since the discharge case is older than 10-years as of May 7, 2009 SRRA includes a statutory timeframe requiring that the remedial investigation be completed by May 7, 2014. If the RI is not completed by May 7, 2014, the site could become subject to direct NJDEP oversight. By accepting this proposal you acknowledge the understanding of your obligations under the Act. Moreover, you agree not to hold Boswell responsible for meeting your obligations as detailed under the SRRA, ARRCs or any other LSRP statute or regulation.

SCOPE OF WORK

In order to accomplish the project's investigation pursuant with the NJDEP *Technical Requirements for Site Remediation* N.J.A.C. 7:26E, et seq. (Technical Requirements). Boswell proposes the following scope of work:

Task 1: Administrative

Under Task 1, Boswell will complete all of the necessary SRRA and ARRCs applications as required under the LSRP Program. This task also includes the typical administrative activities encountered with this type of project including coordination with both the Township and the State, telephone conferences, meetings, etc.

Our estimated fee for the work outlined under Task 1 is **\$2,500.00**.

Task 2: Site Investigation

In order to document that the UST removals were performed in accordance with the NJDEP Technical Requirements and that the release from the former USTs is not a threat to the public health or the environment, it will be necessary to perform a Site Investigation (SI). The SI proposed herein involves collecting soil and groundwater samples and must include complete analytical data packages, data validation and electronic data deliverables to meet current NJDEP regulations.

The investigation will consist of soil borings at the former 2,000-gallon gasoline UST, former 550-gallon diesel fuel UST, and former dispensers. The borings will be advanced to a maximum depth of 25' or refusal, whichever is encountered first. The soil cores will be

field screened at 1' intervals with a photoionization detector (PID) and boring logs will be maintained in order to document the site's subsurface characteristics. The soil interval exhibiting the highest PID reading and/or that from the tank's presumed invert elevation will be prepared and sent for laboratory analysis. Upon receipt of the analytical results, Boswell will compare any contaminant concentrations to the applicable NJDEP Soil Remediation Standards (SRS).

Concurrent with the soil investigation, Boswell will evaluate the site's groundwater quality. If groundwater is encountered during the soil borings, we will instruct our drilling contractor to install a maximum of two (2) polyvinyl chloride (PVC) passively placed narrow diameter well points. The well points, permitted by the NJDEP under their *Alternative Groundwater Sampling Techniques Manual*, offer a cost effect method to initially gauge groundwater quality without the installation of expensive monitoring wells.

Our estimated fee for the above referenced work is approximately **\$2,500.00**.

In addition to the Boswell fee there will be contractor costs as set forth below.

Drilling Subcontractor

The work anticipated for the drilling subcontractor is as follows:

- Mobilization;
- Geoprobe soil boring and sampling;
- Temporary well point installation; and,
- Backfill holes with bentonite, repair asphalt w/ cold-patch.

The total estimated cost for the drilling subcontractor is **\$2,500.00** based upon approximately 1-day of fieldwork.

Subcontracted Laboratory

All sample analysis will conform to the appropriate United States Environmental Protection Agency (EPA) Method, with results reported in the New Jersey Tier II Reduced Deliverables Format. An estimated number of samples, including duplicates and blanks required by the

NJDEP, with the subcontracted laboratory quoted fees are as follows:

Former Gasoline USTs and Dispenser

Soil

Volatile Organics (TCL VOA)
@ \$100 x 12 (estimated) \$1,200.00

Lead
@ \$25 x 10 (estimated) \$250.00

Groundwater

Volatile Organics (TCL VOA)
@ \$125 x 3 \$375.00

Former Diesel Fuel UST and Dispenser

Soil

Category 1 Non-Fractionated
Extractable Petroleum Hydrocarbons
@ \$85 x 5 (estimated) \$425.00

Naphthalene/2-methylnaphthalene
@ \$100 x 2 (estimated) \$200.00

Groundwater

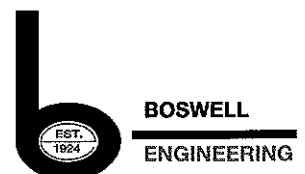
Volatile Organics (TCL VOA)
@ \$100 x 1 \$100.00

Semi-volatile Organics (TCL SVOA)
@ \$290 x 1 \$290.00

The total estimated laboratory cost for the work associated with the USTs is **\$2,800.00**.

Backfill Investigation (if necessary)

It is our understanding that Tank-Tite never provided South Hackensack with documentation regarding the source of soil used to



backfill the UST excavations. The NJDEP requires that fill material must not contain any contaminants above the most stringent SRS and be certified clean. If no documentation can be provided by the Township then the backfill must also be sampled for laboratory analysis to ensure that it does not contain contaminants above the most stringent SRS. The sampling must follow the protocols contained in the NJDEP *Alternative and Clean Fill Guidance for SRP Sites*.

Concurrent with the UST investigation, Boswell will obtain one (1) soil sample from the backfill material. The analysis will be placed on hold pending the results of the UST sample results. If the UST results are below the current NJDEP SRS we will activate the backfill sample analysis. If the UST samples are contaminated it will be more cost effective to dispose the backfill material along with the petroleum impacted soil during a future remedial action.

Soil

Full Target Compound/Target Analyte List (TCL/TAL)
@ \$615 x 1 (estimated) \$615.00

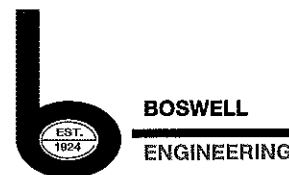
Extractable Petroleum Hydrocarbons
@ \$145 x 1 (estimated) \$145.00

The total estimated laboratory cost for the work associated with the backfill investigation is **\$800.00**.

Task 3: Initial Receptor and Ecological Evaluations

In accordance with NJDEP requirements, an initial Receptor Evaluation Form must be filed with the NJDEP within 1-year after the earliest requirement to remediate is triggered. Therefore, if soil or groundwater contamination is confirmed then a Receptor Evaluation including the following is required:

1. Evaluate site and surrounding property uses within 200-feet of the property boundary;
2. Conduct a well search (if necessary);



3. Sample any existing potable and supply wells identified by the well search, which are suspected to be contaminated by the Site;
4. Identify surface water bodies within 200-feet of the site;
5. Evaluate any subsurface utilities; and,
6. Evaluate if contaminants exceed the vapor intrusion screening levels for groundwater.

If necessary, our initial receptor evaluation will include a well search within a 1-mile radius of the site. Additionally, we will visually identify potential receptors such as basements, underground utilities, surface water, etc., in accordance with the Technical Requirements. We will also evaluate the area's groundwater use. At this time, we **cannot** provide a fee estimate for additional receptor air monitoring/sampling and well and surface water sampling since the information will be obtained through the well search and field work detailed herein. If additional receptors requiring further investigation are identified, we will provide our fee for the work under a separate proposal.

Our fee to conduct the initial receptor evaluation, including well search, and complete the initial Receptor Evaluation Form is approximately **\$4,500.00**. The NJDEP also assesses a fee of approximately **\$300.00** to complete the well search.

Task 4 - Site Investigation Report

Upon completion of the SI we will summarize the investigation's results in a Site Investigation Report (SIR). The SIR will include;

1. Photoionization detector (PID) field screening results;
2. Photodocumentation;
3. Analytical result summary tables;
4. NJ Tier II Reduced Deliverables Laboratory Data Package;
5. Discussion of all on-site observations and results;
6. Interpretation of analytical results;

7. Conclusions regarding contamination (if present); and,
8. Recommendations for Remedial Investigation/Remedial Action (RI/RA), if necessary.

Upon completion of the SIR, a LSRP will sign-off on the report and complete the requisite SIR form in accordance with the NJDEP's current SRRA regulations.

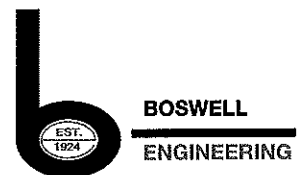
Boswell's fee to prepare the SIR is approximately **\$5,500.00**. Our fee includes three (3) copies of the SIR (1-copy for the NJDEP, 2-copies for the Township). Additional copies if necessary will be billed at our current copying rates.

FEE AND COST SUMMARY

The following is a summary of the estimated costs associated with the work identified in this proposal. Since the exact level of effort cannot be firmly justified at this time, the work will be performed on a time-and-materials basis in accordance with our standard hourly rate.

TASK	DESCRIPTION	BOSWELL	LABORATORY	CONTRACTORS
1	Administrative	\$ 2,500.00		
2	Site Investigation	\$ 2,500.00	\$3,800.00	\$2,500.00
4	Initial Receptor and Ecological Evaluations	\$ 4,500.00		\$ 300.00
4	Site Investigation Report	\$ 5,500.00		
	Estimated Sub Totals	\$15,000.00	\$3,800.00	\$2,800.00
Estimated Grand Total		\$21,600.00		

If additional work is required we will contact you before proceeding in order to obtain authorization.



EXCLUSIONS

Services and costs not included in this proposal are summarized as follows:

1. Preliminary Assessment (PA), Remedial Investigation (RI), Remedial Action Workplan (RAW), supervision of cleanup, Remedial Action Report (RAR), etc.;
2. Soil/groundwater contaminant delineation and remediation;
3. Additional investigation, sampling and analysis beyond that outlined above;
4. Potable well sampling or air sampling;
5. Monitoring well installation and sampling;
6. NJDEP permit, submission or annual remediation fees;
7. Investigation at any AOCs other than the two (2) USTs specifically detailed herein;
8. Vapor intrusion (VI) surveys or workplans;
9. Response Action Outcome (RAO) letter;
10. Site survey/site plan; and,
11. Expenses.

AUTHORIZATION

If this proposal meets with your approval, kindly provide us with the necessary authorization to proceed and we will commence the project.

Mayor Cagas and Township Committee
August 22, 2013
Page 10

We wish to thank the Township for the opportunity of presenting this Proposal and look forward to working with you on this important project. Should you have any questions or require anything further, please do not hesitate to contact Frank J. Rossi or me.

Very truly yours,

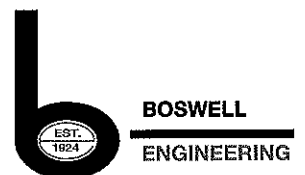
BOSWELL McCLAVE ENGINEERING



Stephen T. Boswell, Ph.D., P.E., LSRP

STB/FJR/fan
Attachment

130821fanP1.doc



Tax Collector

From: Tax Collector
Sent: Monday, August 26, 2013 10:57 AM
To: Bill Regan; Frank Cagas; 'Gary Brugger'; Vincent Stefano; Walter Eckel
Cc: Donna L. Gambutti; 'David V. Nasta'; 'Lawrence J Paladino Jr. (DPW@southhackensacknj.org)'
Subject: DPW garage - USTanks-LSRP Services - Boswell Proposal
Attachments: B 4 L 18 UST-DPW garage Boswell LSRP services.pdf

To All:

Please review the attached letter from Boswell regarding the UST site remediation from the DPW garage. Please be prepared to discuss at the worksession on September 5, 2013...

Vin, Gary, Walter, Frank, and Bill-

please let me know if you receive this e-mail.

I would like to make sure that my group contact TOWNSHIP COMMITTEE is working-thank you

*Mary Terraccino
Tax Collector/Deputy Clerk
Township of South Hackensack
227 Phillips Ave. So. Hackensack, NJ 07606
201-440-1815 (ext108)
201-440-0719 - fax*



BOSWELL McCLAVE ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

August 27, 2013

RECEIVED

AUG 28 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

*Mty
Fulden*

Mr. H. James Riley
Construction Code Official
Township of South Hackensack
227 Phillips Avenue
South Hackensack, New Jersey 07606

Re: Plan Review
19 Ise Street
Block 24, Lots 28 and 31
Block 20.03, Lot 40
Our File No. SHES-302

Dear Mr. Riley:

Boswell McClave Engineering (Boswell) has received and reviewed the following Site Plans and documents relative to the above referenced application:

A. Drawings entitled, "19 Ise Street Corporation, 19-23 Ise Street Property, South Hackensack, New Jersey", as prepared by Joseph G. Marra, R.A., consisting of five (5) sheets:

- SP-1 Existing 200-Foot Radius Area Map, dated November 6, 2001 and revised through January 28, 2002.
- SP-2 Preliminary Site Plan, dated November 6, 2001 and revised through February 13, 2003.
- SP2-a Site Plan, dated December 17, 2001 and revised through February 13, 2003.
- SP-3 Proposed Landscape, Lighting, and Pavement Plan, dated November 6, 2001 and revised through February 13, 2003.
- A-1 Architectural Floor Plan and Elevations, dated November 6, 2001 and revised through January 28, 2002.

B. Drawings entitled, "19 Ise Street Corp., 19-23 Ise Street Property, South Hackensack, New Jersey, Lot

Mr. H. James Riley

August 27, 2013

Page 2 of 3

28.01, Block 24", as prepared by Boris Wiik, RA, consisting of twenty (20) sheets, last revised July 11, 2013.

C. Resolutions:

- Site Plan Resolution, Board of Adjustment, 1987
- Resolution of Findings and Conclusions, Board of Adjustment
- BOA Application 2001-04, Use Variance
- BOA Application 2001-04, Site Plan and Bulk Variance Approval
- BOA 2011-12, Dismissal of Application Without Prejudice for Lack of Prosecution

Based upon our review and comparison of these documents, we offer the following comments:

1. Boswell takes no exception to the Site Plan depicted in Item B. above except that two (2) ADA accessible parking spaces are required. The Applicant shall provide for at least one (1) ADA van accessible parking space. The Applicant shall submit a revised drawing depicting this matter.
2. Based upon the elevations depicted on the drawing entitled, "Topographic Survey of Property at 19 -23 Ise Street, Township of South Hackensack, NJ, Bergen County", as prepared by Bruce D. Rigg, P.E. & L.S. of Rigg Associates, P.A. dated December 19, 2002, the average natural grade is 14.75.
3. Please be advised that the use of the 2002 Survey was based on an agreement made in Boswell's office during a meeting of August 23, 2013 attended by Mayor Cagas, Committeeman Eckel, the Construction Code Official, Township Clerk and the Township Engineer Representative in order to expedite the issuance of a building permit. At this meeting, the Applicant agreed to have an updated topographic survey performed at a later date and submitted to the Township and this office and said Applicant will be working at his own jeopardy.

Mr. H. James Riley

August 27, 2013

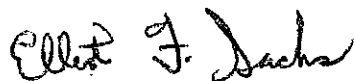
Page 3 of 3

4. Based upon our review of Sheet A5 and the above referenced resolutions, the building height should not exceed 23 ft when the Township Code allows a building height of 30 ft in the 'B' Zone District. Prior to the issuance of a Certificate of Occupancy, the Applicant shall provide an updated topographic survey depicting the existing elevations of the four (4) corner points of the proposed building along with shooting the highest point of the building.
5. Prior to framing, the Applicant shall provide the Construction Code Official with a "Foundation Location Survey including top of block elevation".
6. The Construction Code Official shall provide the Applicant with a copy of the Township's "Depressed Curb Detail".
7. Once the Applicant revises the drawing to reflect the ADA compatible van accessible parking space, Boswell will then support you in the issuance of a Building Permit.

Should you have any questions, please call.

Very truly yours,

BOSWELL McCLAVE ENGINEERING



Elliot F. Sachs, P.E., BCCE, CME, CPWM

EFS/ajf

cc: The Honorable Mayor Frank Cagas

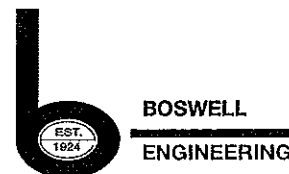
Committeeman Eckel

Donna L. Gambutti, RMC/CMR, Township Clerk ✓

Lydia Heinzelman, Technical Assistant

Tom Delancey, c/o 19 Ise Corporation

130823efsL1.doc





BOSWELL McCLAVE ENGINEERING

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August 14, 2013

RECEIVED

AUG 16 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

The Honorable Mayor and Township Committee
Township of South Hackensack
227 Phillips Avenue
South Hackensack, NJ 07606

Attention: Ms. Donna L. Gambutti, RMC/CMR

Re: 2013 Bergen County Barrier Free Curb Ramp Installations
Township of South Hackensack
Bergen County, New Jersey
Our File No. PR-13-5365

Dear Mayor Cagas and Township Committee:

This letter shall serve as our proposal for the design of the 2013 Bergen County Barrier Free Curb Ramp Installations on Saddle River Avenue and Huyler Street in the Township of South Hackensack. Bergen County has contracted with Concrete Construction Corp. for the installation of approximately 8 ramps on Saddle River Avenue and 22 ramps on Huyler Street. Based on the number of ramps to be installed at each location, the design fee is estimated to be \$750 for Saddle River Avenue and \$2,700 for Huyler Street, which fees are fully reimbursable to the Township by the County of Bergen. In accordance with the agreement between the Township and the County, the Township be responsible for the up-front payments of the design fee to Boswell Engineering and to the Contractor for the construction and installation of the ADA curb ramps as well as the construction supervision services. All of the above costs are reimbursable to the Township by the County at a prescribed rate upon invoicing the County with the proper documentation and proof of payments. As the construction supervision services are calculated by the County as a percentage of the construction costs, upon completion of the draft designs and engineer's estimates, a proposal will submitted by Boswell Engineering for Construction Supervision Services for the 2013 Bergen County Barrier Free Curb Ramp Installations.

The following is an outline of the scope of work and the estimated fee for our construction inspection services.

Scope of Work

Boswell Engineering's scope of work for the design of the 2013 Bergen County Barrier Free Curb Ramp Installations on Saddle River Avenue and Huyler Street consist of the draft design (in the form of sketches) of the ADA curb ramps and certification of the ramp designs upon submission to the County.

Scope of Services

1. Conduct a "walk-through" with a County engineering representative to determine the scope of work at each intersection within the project limits defined above.
2. Provide draft designs in the form of sketches for the ramps to be installed as determined by the County during the walk-through.
3. Provide a design certification to the County of Bergen for the ramp sketches upon acceptance of the designs by the County.

Fee Proposal

Boswell will perform the design services outlined above for an estimated fee not to exceed \$750.00 for Saddle River Avenue and \$2,700.00 for Huyler Street. The Township will be invoiced based upon the County's rate schedule for the type and number of intersections requiring the ADA ramp design. The above fees paid to Boswell Engineering will be reimbursed to the Township in accordance with the Township's agreement executed with the County.

Items Not Included in the Engineering Fee

The following items are not anticipated to be required and are therefore excluded:

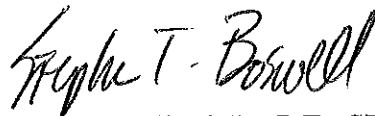
1. Engineering Design and/or Calculations
2. Right-of-Way and/or Easement Plans or Descriptions
3. Structural Plans and Calculations (including Retaining Walls)
4. Construction Supervision Services

Additional work above and beyond what is outlined in the proposal will only be performed as authorized by the Township of South Hackensack.

Thank you for the opportunity to submit this proposal. We look forward to providing the Township of South Hackensack with our engineering services and to the successful completion of this project. Should you have any questions or require anything further, please do not hesitate to contact me.

Very truly yours,

BOSWELL McCLAVE ENGINEERING



Stephen T. Boswell, Ph.D., P.E., SECB, LSRP

Giorgio Angelo Sortino

133 Cedar Ave • Hackensack, NJ 07601
Phone: 201.259.6739 • E-Mail: gsortino8@aol.com

August 26, 2013

Mayor Frank Cagas and Town Council
Municipal Building
South Hackensack Township
227 Phillips Ave, South Hackensack, NJ 07606

RECEIVED

AUG 30 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Dear Mayor Cagas and Council:

I'm writing to express my interest in applying for the Superintendent of DPW position when it becomes vacant. I would like the opportunity to interview before the Council to present my qualifications and vision. Since I was hired by the DPW fourteen years ago, I've been working towards my goal of transitioning into a leadership position. I now feel that my public and private experience has provided me with the tools necessary to operate a successful DPW.

I have always welcomed the opportunity to work on various tasks within the department. I'm now grateful because I have an in depth knowledge of all aspects of DPW operation. I truly believe it is vital for anyone in a leadership position to experience and understand what employees encounter on a daily basis. Such appreciation at all levels within the department assists in critical decision making, especially in terms of staffing and budgeting.

My work in the private sector has provided me with the leadership experience that is critical to this Superintendent position. Prior to my work with the DPW I was owner and operator of MikalAngelo Construction. I directly supervised and coordinated teams of contractors to complete major projects. My company specialized in adhering to the budgetary margins set by customers, without sacrificing quality in work or material. Just as in my work with the DPW, I always worked right alongside my employees. I never assigned tasks to employees that I would not or could not complete myself. I would bring this same ideal to the DPW to help foster a sense of solidarity.

Growing up in South Hackensack, and my entire extended family still residing in South Hackensack, I feel a close connection to the community. My connections and insight into the Fire/EMS Departments in our town have helped me understand that working together is the best way to serve the community.

Together, my experiences in the public and private sectors have provided me with the tools I will need to operate an efficient DPW. Please review my resume, references, and letters of recommendation and provide me with an opportunity to present my ideas to the council. I am absolutely certain that under my supervision, the DPW will be a vital asset to the community. Thank you for your time and I look forward to hearing from you.

Thank you,



Giorgio Angelo Sortino
South Hackensack DPW

South Hackensack Police Department



MUNICIPAL BUILDING
227 PHILLIPS AVE.
SOUTH HACKENSACK, N.J. 07606
www.southhackensackpd.com



Michael D. Frew
Chief of Police

Tel.: (201) 440-0042
Fax: (201) 440-0797

Honorable Mayor and Township Council
South Hackensack Municipal Building
227 Phillips Avenue
South Hackensack, N.J. 07606

August 29, 2013

Re: Lieutenant Steven Furbacher Retirement



Honorable Mayor and Township Council:

Lieutenant Furbacher has notified me that he has put in his papers with the New Jersey Police and Fire Pension System for his retirement. Lieutenant Furbacher has been a police officer since August 2, 1984. At the time of his retirement he will have served the South Hackensack Police Department with 29 years.

He will begin his terminal leave Oct 1, 2013 and ending January 1, 2014. As of this date Lieutenant Furbacher has accumulated 253 sick days.

Respectfully Submitted

Michael D. Frew
Chief of Police

South Hackensack Police Department



Michael D. Frew
Chief of Police

MUNICIPAL BUILDING
227 PHILLIPS AVE.
SOUTH HACKENSACK, N.J. 07606
www.southhackensackpd.com



Tel.: (201) 440-0042
Fax: (201) 440-0797

August 15, 2013

Honorable Mayor and Township Committee
Township of South Hackensack
227 Phillips Avenue
South Hackensack, N.J. 07606

RECEIVED

SEP 3 2013

**SOUTH HACKENSACK
MUNICIPAL CLERK**

Re: Request for police officers

Dear Mayor and Township Committee,

Three officers are retiring from the Police Department at the end of this year. All three will be leaving October 1, 2013. Another officer has spoken to me that he is also leaving on October 1, 2013. At this time he has not given me any paperwork on his retirement. I would request the Township Committee to look into hiring at least two police candidates that had made it to the final process of the last police hiring. The two police candidates that I recommend are Jennifer Ali and Douglas Rommes. Police candidate Douglas Rommes has graduated the Bergen County Police Academy on June 7, 2013. I believe hiring of these two Police Candidates will compliment the South Hackensack Police Department.

Respectfully Submitted

Chief of Police

Michael D. Frew

South Hackensack Police Department



Michael D. Frew
Chief of Police

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227 PHILLIPS AVE.
SOUTH HACKENSACK, N.J. 07606
www.southhackensackpd.com



Tel.: (201) 440-0042
Fax: (201) 440-0797

Honorable Mayor and Township Committee
Township of South Hackensack
227 Phillips Avenue
South Hackensack, N.J. 07606

August 15, 2013

Re: Request to hire part time dispatcher



Dear Mayor and Township Committee:

I would like the Township Committee to consider hiring another part time dispatcher. I would like to recommend Melissa Hegner pending a criminal background check. Melissa Hegner has been a lifelong resident of the township of South Hackensack, a volunteer for the South Hackensack Ambulance Corp and also a part time crossing guard.

Respectfully Submitted

Michael D. Frew
Chief of Police

David V. Nasta
ATTORNEY AT LAW

32 Old Stone Church Road
U. Saddle River, NJ 07458

(201) 694-8807
fax: (201) 327-4480
e-mail: nastalaw@aol.com

July 26, 2013

Mr. Valdo Panzera
3 Monte Place
Moonachie, New Jersey 07074

RE: Township of South Hackensack- Unearned Payroll Funds

Dear Mr. Panzera:

This office represents the Township of South Hackensack. We have been advised by Township that on or about December 31, 2012 the Township erroneously paid you the sum of \$166.37. We further understand that the Township has made several demands for the return of these funds without response from you.

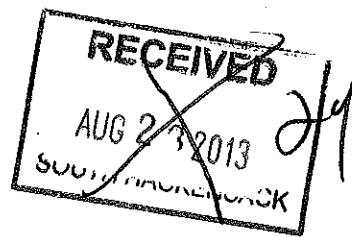
The Township believes that your failure to address this matter is an oversight and as a result expects the return of these funds no later than **August 15, 2013**. If the funds are not received by the Township by the noted deadline the Township will have no other alternative but to refer the matter to the South Hackensack Police Department for further investigation as a theft of public funds. Please be guided accordingly.

Very truly yours,

David V. Nasta

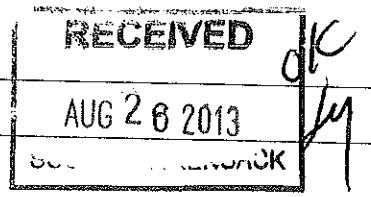
TO: DONNA - Clerk

Township of South Hackensack
227 Phillips Avenue
South Hackensack, NJ 07606



APPLICATION
SIDEWALK, CURB, GUTTER
CONSTRUCTION OR REPAIR
CH 189

- 1. Name of Applicant: Craig Tlustra
- 2. Address of Applicant: 14 Deprek Lane
- 3. Name and address of owner if different from that of applicant: _____



- 4. Block and lot number and street address of premises for which permit is desired:
LOT 2.01 Block ~~5.01~~ 5.01
- 5. Describe in detail the construction, reconstruction, repair or otherwise requested:
widening the driveway about 2 feet to the west AS per zoning Bd Approval.

Attached copy of sketch or drawing of proposed work

Date: 8/26/13 Craig Tlustra
(Applicant) (Individual)

Attest: _____
(Name of Corporation or Association)

(Secretary) _____ By: _____
(Authorized Officer)

Approved by TC
9-5-2013